

**League of Women Voters
San Luis Obispo County
2007
Annual Meeting Packet**

**Annual LWV SLO County Meeting
Saturday, June 9, 2007
9:30 am – 1: 00 pm**

**San Luis Obispo Country Club
255 Country Club Drive
San Luis Obispo**

Business Meeting

Lunch

**Keynote Speaker
Bruce Gibson
District 2 County Supervisor**

Price: \$15.00

**RSVP to: Lee Chivens (805-544-0265)
No later than June 1**

Please bring this kit with you to the Annual Meeting

By-laws Authority: Article VI, Annual Meeting

Sec. 5 - **Quorum:** Forty members or one-third of the membership, whichever is the lesser, shall constitute a quorum at all business meetings of LWVSLOCo as reported by the credentials committee at business meetings.

PROPOSED ORDER OF BUSINESS

9:30 A.M. REGISTRATION

10:00 A.M. WELCOME & CALL TO ORDER

Trudy Jarratt

Adoption of Order of Business and Meeting Rules

Lee Chivens

Appointment of Committee to Read and Approve
the Minutes of 2007 Annual Meeting

Trudy Jarratt

Parliamentarian

Joan Rich

Credentials Report

Donna Sullivan

Report from Committee to Read and Approve
the Minutes of 2006 Annual Meeting

Pat Tyrell and Dawn Williams

Presentation of recommended Bylaw changes
Approval of Bylaws

Emily Penfield

Treasurer's Report

Maggie Higgins

Presentation of recommended Budget
Approval of Budget

Frank Jarratt

Presentation of recommended Program
Approval of Program

Ann Garfinkel

President's Report

Trudy Jarratt

Nominating Committee Report
Election of Officers and Directors

Marge Johnson

Introduction of 2007/08 Officers & Directors

Trudy Jarratt

Comments From Incoming President

Direction To The Board

Present in writing to the Secretary.

11:45 p.m. ADJOURN

NOON LUNCH

KEYNOTE SPEAKER: Bruce Gibson, SLO County Supervisor

PROPOSED ANNUAL MEETING RULES

- 1. Adoption of Order of Business and Meeting Rules:** A simple majority vote shall be required for adoption or amendment before adoption. A two-thirds majority shall be required for amendment after adoption.
- 2. Voting:** Votes are taken by voice or standing vote at the option of the chair. When the results cannot be assessed by the chair, the chair will call for a card vote. Cards will be provided.
- 3. Motions:** When a motion has been made, seconded, and stated by the chair, the members are not at liberty to consider any other business until the motion is disposed of. A long, involved motion shall be in writing, in triplicate, and signed by the mover (copy to the president, secretary, and mover).
- 4. Amendments to Motions:** They must be germane and consistent with the intent of the main motion. They must not enlarge its scope or introduce any new matter. Debatable. Require a majority vote.
- 5. Debate:** Limited to three minutes for each member unless the time is extended by a two-thirds vote. No person may speak twice until all who wish to speak have done so. The speaker shall address remarks to the chair and should limit them to the question.
- 6. Adoption of the Budget:** A simple majority vote shall be required.
- 7. Adoption of Recommended Program:** A simple majority vote shall be required.
- 8. Adoption of Non-recommended Program:** A simple majority vote shall be required for consideration. A three-fifths majority vote shall be required for adoption.

Non-recommended items may be moved for consideration after the recommended program is presented. A delegate so moving may make a statement not longer than three minutes, explaining the reason for moving consideration. The motion is not debatable. A Board member will then have three minutes to present the Board's point of view.

ONLY ITEMS LISTED IN THIS KIT MAY BE CONSIDERED

Articles and Bylaws Changes

Bylaws Review Committee: Emily Penfield (chair), Alice Yamada, Florence Jones

The membership is asked to review, discuss, and approve or disapprove proposed new and revised wording, deletions and additions for sections of the Bylaws at the Annual Meeting. Added or changed language is in ***bold italics*** and deleted language has ~~striketroughs~~. The Board of Directors has approved the recommended changes to the bylaws unanimously. Changes recommended to these bylaws are subject to LWVC approval and received LWVC President Jackie Jacobberger's approval on March 24, 2007

MINOR PUNCUTATION CORRECTIONS:

A few punctuation errors were found and will be corrected in the next printing of the bylaws.

BYLAW CHANGES FROM LWVUS CONVENTION

ARTICLE II

Purposes and Policy

Sec. 1 - **Purposes:** The purposes of LWVSLOCo are to promote political responsibility and active participation of ~~citizens~~ in government, and to act on selected governmental issues.

ARTICLE III

Membership

Sec. 2 - **Types of Membership:**

- (1)
- (2) ~~those who make a lump-sum life membership payment to the LWVUS shall be paid life members and~~ those who have been members of the League for 50 years or more shall be honorary life members excused from the payment of dues.

CHANGES RECOMMENDED BY THE LWVSLOCO BOARD OF DIRECTORS

ARTICLE V

Section 8 – Executive Committee

- a) Composition. The Executive Committee shall be composed of the President, the First Vice President, ~~three members of the Board elected by the Board~~ ***Second Vice President, Secretary and Treasurer.*** Three members shall constitute a quorum.
- b) ~~Duties. The Executive Committee shall transact emergency business between meetings of the Board of Directors. The decisions or actions of the Executive Committee shall be reported in writing to the Board for ratification at its next meeting.~~
- e) ~~Emergency is defined as a time sensitive matter which may result in serious consequences for LWSVSLOCo if not acted upon prior to the next Board meeting and the President cannot get a quorum for a special meeting in the time necessary to respond to the emergency.~~
- b) ***Duties. The Committee shall meet as needed between regularly scheduled meetings of the Board of Directors. In addition to setting the agenda for Board meetings, the Committee may transact emergency business and take action as needed. Emergency is defined as being time sensitive material requiring prompt attention.***
- c) ***Minutes of the Executive Committee will be taken and shall be included in the agenda of the next regularly scheduled full Board meeting.***
- d) ***Action taken by the Executive Committee shall be presented in writing to the Board for ratification at its next regularly scheduled full board meeting.***

**ARTICLE VI
MEETINGS**

Sec. 6 – Meetings of the Board by Electronic Media: All Board members must have access to the electronic media used. Any member of the Board may participate in a meeting by means of conference telephone, e-mail, or similar communication. Procedural requirements for electronic mail meetings shall be as follows:

- a) The president shall formally call the meeting, giving the agenda and stating a beginning and ending time long enough to allow all members to participate.*
- b) Board members' responses to this call shall establish a quorum.*
- c) All motions, debated and votes shall be sent only to the president, who shall forward them to all members in the order received.*
- d) Seconds shall not be required for motions.*
- e) The time for discussion and voting on a motion shall be specified by the president, who will send out reminder alerts as the voting time nears.*
- f) The meeting shall end at the specified time unless formally extended.*

**PLEASE BRING YOUR CURRENT DIRECTORY WITH YOU
TO THIS ANNUAL MEETING**

2007-2008 PROPOSED BUDGET

Account Number	Sub-Account	Account Name	Budget June 2007	Proposed Budget July 2008	Notes
INCOME					
4000		Advocacy			
	4010	TV-Advocacy	\$0	\$0	
4100		Citizen Education			
	4110	Know Your County	\$0	\$3,750	1
	4120	TV-SLO Democracy	\$1,675	\$3,000	
	4130	Voter Service	\$500	\$65	
4200		Contributions			
	4210	Member	\$1,150	\$2,000	
	4220	Non-Member	\$200	\$1,000	
4300		Fundraising			
	4310	Adopt-A-Poll	\$2,166	\$1,200	
	4320	Annual Campaign	\$8,000	\$0	2
	4330	Cal Poly Elections	\$3,310	\$1,975	3
	4340	Election Monitoring	\$0	\$500	
4400		Membership			
	4410	Dues	\$10,606	\$11,280	4
4500		Programs/Meetings			
	4510	Admin. Meetings	\$2,758	\$2,600	
	4520	Program Meetings		\$0	5
4600		Sales			
	4610	Advertising	\$400	\$500	
	4520	Publications	\$35	\$0	
4700		Special Projects			
	4710	General	\$0	\$0	
	4720	Ukrainian Visitors	\$0	\$0	
4800		Ed Fund			
	4810	Transfers from Ed Fund		\$2,000	6
TOTAL INCOME			\$30,800	\$29,870	

Account Number	Sub-Account	Account Name	Budget June 2007	Proposed Budget July 2008	Notes
EXPENSE					
6000		Administration			
	6010	General	\$300	\$250	
	6020	Insurance			
	6021	Liability	\$451	\$451	
	6022	D&O	\$595	\$595	
	6030	Office Rental	\$2,100	\$2,100	
	6040	Telephone	\$480	\$500	
6100		Advocacy			
	6110	Publications	\$700	\$200	
	6120	TV-Advocacy	\$0	\$200	
6200		Citizen Education			
	6210	Voter Service	\$900	\$800	
	6220	TV-SLO Democracy	\$2,775	\$3,000	
	6230	Publications	\$200	\$3,800	1
6300		Communications			
	6310	Public Relations	\$0	\$840	
	6320	Website	\$160	\$160	
6400		Conferences and Workshops			
	6410	Leadership Council	\$0	\$500	
	6420	National Convention	\$819	\$1,298	
	6430	State Convention	\$2,025	\$0	
	6440	Workshops	\$100	\$0	
6500		Fundraising			
	6510	Adopt-A-Poll	\$0	\$0	
	6520	Annual Campaign	\$4,885	\$675	
	6530	Cal Poly Elections	\$50	\$50	
	6540	Election Monitoring	\$0	\$250	
6600		Membership			
	6610	Annual Meeting Kit	\$80	\$0	7
	6620	Directory	\$305	\$460	
	6630	Letters	\$300	\$420	
	6640	Member Handbooks	\$0	\$0	8
	6650	PMP National	\$4,784	\$4,296	9
	6660	PMP State	\$3,749	\$3,790	9
	6670	Voter Newsletter	\$2,310	\$2,800	
6700		Officer Expense			
	6710	President	\$50	\$0	
	6720	Secretary	\$50	\$50	
	6730	Treasurer	\$50	\$50	

EXPENSES	Cont'd				
6800		Programs Meetings			
	6810	Admin. Meetings	\$2,758	\$2,500	
	6820	Speakers	\$150	\$75	
	6830	Program Meetings		\$220	5
6900		Special Projects			
	6910	General	\$100	\$0	
	6920	Ukrainian Visitors	\$0	\$0	
TOTAL EXPENSE			\$31,226	\$30,330	
9000		Interest Income			
	9010	Mid-State Savings	50	40	
	9020	Rhodes Fund	376	420	
NET INCOME			\$0	\$0	

NOTES

1. 4110 "Know Your County" - \$3750 grant from County pays for \$3750 of expenses in 6230, Publications.
2. 4320 Annual Campaign - This account will be eliminated after FY 06/07 and contributions resulting from this campaign will be included in accounts 4210,4220 and 4810
3. 4330 Cal Poly Elections - Cal Poly is considering using electronic voting which may change this amount.
4. 4410 Dues - Assumes an increase in membership by January 31, 2008 of 5% (11) to 232.
5. 4520 and 6830 - Program Meetings - Accounts added to recognize the difference between Administrative Meetings and Program Meetings.
6. 4810 Transfers from Ed Fund - Account added to reflect the new practice of recognizing in the P&L, contributions to the Ed Fund when they are withdrawn.
7. 6610 Annual Meeting Kit - The cost of producing the annual meeting kit is included in 6670 (Voter Newsletter)
8. 6640 Member Handbook - Handbook has been combined with the Directory and all costs will be included under 6620.
9. 6650PMP National and 6660- PMP State - For FY 07/08, PMP included 221 members.

BOARD RECOMMENDED PROGRAM, 2007 – 2008

A. Board Recommendations

The Board recommends no new studies in 2007 – 2008.

The Board recommends the following issues for advocacy & education:

Intergovernmental Agency Relations

Air Quality

Solid Waste

B. Board Direction:

Program planning participants directed the Board as follows:

- Note that the update on the Water position continues for a second year.
- Recommend a review of Law Enforcement to add the separate cities within the county.
- Recommend a review of the Library position to include cities
- Consider concurrence with Civics Education position advocated by the Berkeley, Albany, and Emery California Leagues.
- Recommend updates to Initiative and Referendum Process and Air Quality, to include indoor air.

C. All local positions will be retained as they appear in the Membership Directory & Handbook for 2007 – 2008.

Retained Positions:

- Government of the County & Cities of San Luis Obispo
- Planning & Land Use
- Natural Resources:
 - Air (reviewed 2005 – 2006)
 - Water
- Social Policy:
 - Education
- Environmental Health
- Juvenile Justice
- Law Enforcement (reviewed 2006)
- Library
- Public Health
- Workforce Housing

Members are encouraged to bring their recommendations for action items and issues for emphasis for the next year.

PROGRAM DEFINITIONS:

Program: Governmental issues chosen for concerted study and action

Recommended Program: Subjects that reflect the thinking of most of the members and are recommended by the Board for adoption.

Non-Recommended Program: Issues of interest to a number of members, but not receiving enough support to appear as proposed program.

Issue for Emphasis: an issue/topic adopted by members as a program item on which League will focus its efforts.

Program Update: a study of limited scope to reevaluate an existing position in light of new information, changed circumstances, and/or conflict with another position, with view to considering a position change. Any new position resulting from an update is approved by the Board and adopted by the members at the Annual Meeting.

Scope: Definition of the limits of a study and possible areas of exploration developed by the study committee and approved by the Board.

Review: Members ask the Board for evaluation of a current position for clarity, relevance, and effectiveness. No change is made in the position statement.

**REPORT OF THE NOMINATING COMMITTEE
LWV/SLO BOARD OF DIRECTORS**

June 2007

Bylaws Authority:

Article IV, Officers

Section 1. Enumeration and Election of Officers.

The President, the First Vice-President, and the Secretary shall be elected in odd-numbered years; the Second Vice-President and the Treasurer in even-numbered years.

Officers to be elected for two-year terms expiring in 2009 are:

President	Ann Garfinkel
First Vice President	Emily Penfield
Secretary	Lee Chivens

Article V, Board of Directors

Section 1. The Board of Directors shall consist of the Officers of the League, seven elected Directors, and not more than four appointed Directors. *Three of the Directors shall be elected in odd numbered years and four in even numbered years by the general membership at the Annual Meeting.*

Directors to be elected for two-year terms expiring in 2009 are:

Galen Ricard
Marlys McPherson
Arlene Powers

Officers remaining on the Board until 2008 are:

Second Vice President	Sara Horne
Treasurer	Maggie Higgins

Directors remaining on the Board until 2008 are:

Elinor Kogan	2006 - 2008
Bob McDougale	2006 - 2008
Donna Sullivan	2006 - 2008

NOMINATING COMMITTEE for 2008: Carrie Pardo (Chair), Glennadeane Dovey, and Colleen Ehrenberg

Respectfully submitted,

Margery Johnson, Chair, Lee Chivens, Bob McDougale, Lois Hughes, and Dawn Williams

BIOGRAPHIES

Officers & Directors

Ann Garfinkel: Ann was born and raised in New Jersey. She has had the opportunity of living in many places in her adult life. Ann joined the League in 1968 in Rochester, New York and she has been actively involved ever since. Ann was past President of the LWV in Shaker Heights, Ohio and in the Pasadena Area LWV. She is married with four adult children and eight grandchildren. She is retired from real estate and loving every minute of life since moving to the Central Coast in 1992. The past two years Ann has served as 1st Vice President in charge of program, and is looking forward to the next opportunities presented by SLO County LWV.

Emily Penfield: Emily graduated from the University of Pennsylvania in her hometown of Philadelphia. She and her family resided on Long Island where she joined the League of Women Voters. After residing twelve years in San Francisco, she and her family moved to Claremont California where she enrolled in the Public Policy Program at Claremont Graduate University and became active in both the community and LWV Claremont. She served in management positions in several southern California cities before retiring. Her League activities included Membership Director, Public Relations Director, Voter Service Director and President. After moving to Cambria, she spent three years as LWVC Voter Service Director. She is currently a guide at Hearst Castle. Emily served our League as Planning and Land Use Director last year.

Lee Chivens: Lee has been on the Board for three years. She was on the committee to update the “Know Your County” reference and participates in the Cal Poly and local elections activities. A native Californian, Lee graduated from UC Berkeley during the turbulent Sixties with a degree in anthropology. She and her husband lived in the UK for a year since and experienced a national health service for the first time since she was six months pregnant when they departed! Lee received a California Standard Teaching Credential in the Seventies and then departed for a ten-year stay in Victoria, Australia. She taught at Deakin University in the social sciences and received a Ph.D. Lee did her research among immigrants to Australia and participated in several government-sponsored studies of immigrant issues. Lee returned to the U.S. in the mid Eighties and she completed a BS in Computer Science. She worked in the computer industry in Orange County. She is also on the board of the San Luis Obispo Newcomers Club and she records textbooks for learning-disabled students at Cal Poly. She is now retired.

Galen Ricard: In business and through civic engagement, Galen has actively supported government access, community collaboration and bridging the perceived divide between built and natural environments. She ran the Morro Bay Harbor Festival during its first 12 years as a nonprofit organization and co-founded the Morro Bay Jazzuary Festival. She has served on many boards, including the California Festivals & Events Association, the Cal Poly University Library Associates, and the county Visitors & Conference Bureau. She’s a journalism graduate from Cal Poly. Her business, Ricard Communications, focuses on communication that connects community.

Marlys McPherson: Marlys graduated with advanced degrees in Political Science from the University of Minnesota. She has worked for the Minnesota Governor’s Crime Commission, directed a statewide crime prevention program, and served as the executive director of a nonprofit research organization. She has also conducted program evaluations for the Minnesota Legislative Auditor’s Office. She moved to California in 2003, and is currently a docent at the Morro Bay Natural History Museum. She is a relatively new member of the League of Women Voters member.

Arlene Powers: Arlene was born In San Francisco, and is a second generation Californian. She lived and raised her three children in the San Francisco Bay Area. During her years of child rearing she volunteered extensively at her children's schools, holding various positions. She re-entered the work force in 1986 and worked continuously in the insurance industry for twenty years before retirement in 2006. She still holds a current insurance license. She was also a Notary Public for several years. Arlene also served on the Board of two Homeowner Associations for a total of eight years. Arlene moved to Los Osos seven years ago as part of her preparation for retirement. New to the LWV in 2006, she joined as a result of becoming keenly interested in politics after the 2000 presidential election. Arlene enjoys yoga, reading, gardening & spending time with her first grandchild since she retired.

Nominating Committee

Carrie Pardo: Carrie joined the League soon after moving to Los Osos from San Francisco with her husband in June 1991. By the end of the year she had learned to write news releases for newspapers, radio and TV stations as the new Publications Chair. She has served on numerous study committees as well as serving as Secretary and Vice President of Programs. In the San Francisco League she served as Unit Chair and on several study committees. She became involved in the PTA when her son started school and she served as Second District President. Carrie grew up in Oakland, CA and attended public schools. She crossed the bay for college to attend San Francisco State College.

GlennaDeane Dovey: GlennaDeane was a charter member of LWV Ventura County in 1960. She moved to San Luis Obispo in 1965 and, naturally, League was her first contact. She immediately served on the County Elections study committee. She has served in numerous Board positions, including President in 1973-74. Her interest in local government led her to serve seven years on the SLO City Council. She is a volunteer on advisory committees for City and Regional Transportation and for Cuesta College.

Colleen Ehrenberg: Colleen is a retired Registered Nurse. From 1977 to 1988 she taught nursing at Cuesta College and during that time period she became a Professor of Nursing at California State University Dominguez Hills. Dr. Ehrenberg has been active in the local health care community. She served on the first SLO Health Commission for eight years and chaired the Commission in 1996-1997. The mother of three grown children, she also served on the SLO High School Advisory Committee in the early 1980's. She has been a member of the LWV for many years. She is the outgoing Membership Services Director.